

**NAMIBIA NATIONAL TRAINING ORGANISATION (PTY) LTD**

Private Bag 13334; P. O Box 3771; Windhoek; Namibia

Tel: 061-211742/3/4 Fax: 061 212379/061 210465

Tsukhoe//Gowases street, Windhoek

Website: [www.wvtc.edu.na](http://www.wvtc.edu.na)**APPLICATION FOR ADMISSION 2022****Instructions for the completion of the form**

1. Complete the form in BLOCK LETTERS with black ink.
2. A non-refundable application fee of N\$250.00 must accompany the application form.
3. **Apply online at [www.wvtc.edu.na](http://www.wvtc.edu.na) for free!**
4. Payment can be made to:

**Account Name:** Namibia National Training Organization  
**Branch:** Business Banking  
**Account Type:** Current Account  
**Account Number:** 11000034225  
**Branch code:** 461617

5. Please enclose the original deposit slip with the application, it is important that you keep a copy of the deposit slip for your records.
6. Please do not send cash if posting
7. No fax or emailed applications will be considered.
8. The closing date for applications is on or before **29 October 2021**
9. Late applications will be accepted until **05 November 2021**. A late application fee of N\$350.00 is payable.
10. This application must be accompanied by certified copies of birth certificate/identity document and relevant academic certificates / latest school results.
11. A non-refundable Registration fee of N\$ 3000.00 is required once you are accepted.
12. Incomplete application forms will NOT be considered.
13. Applicants with Qualifications obtained outside of Namibia must have their qualifications evaluated by the Namibia Qualifications Authority (NQA).

**Part A Trade of which you wish to enroll**

*Auto Mechanics, Joinery & Cabinet Making, Welding & Fabrication, Plumbing & Pipefitting, Bricklaying & Plastering, Air-conditioning and Refrigeration, Fitting & Turning/Machinery, Electrical General, Boiler Making, Electronics (CBET), Office Administration (CBET)*

<b>First (1) Choice</b>	
<b>Second (2) Choice</b>	

**Minimum Admission Requirements**

- NSSCO qualification (revised curriculum);
- **Twenty (20) Points in six (6) subjects;**
- At least an **F** grade in **English, Mathematics** or **Physical Science;**
- **JSC Qualification (old curriculum);**
- Mathematics D symbol
- English E symbol
- Physical Science D symbol

**For candidates who had pre-vocational subjects**

- NSSCO Qualification (revised curriculum);
- **Eighteen (18) points in six (6) subjects;**
- **F** grade in **English, Mathematics** and **Science;**
- **D** grade in the respective **Pre-vocational subjects.**

**Part B Personal Details**Surname: First Name(s): Date of birth: Namibian Identity Number: Passport Number: Mobile: Tel (H): Gender: Male  Female Residential Address:

Town:	Home Language:
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Postal Address:
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<b>Region:</b> (mark X in appropriate box below)
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Erongo	Hardap	//Karas	Kavango East	Kavango West	Khomas	Kunene	Ohangwena	Omaheke	Omusati	Oshana	Oshikoto	Otjozondjupa	Zam bezi
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**Personal Protective Equipment (PPE)**

<b>Safety Boots Size:</b> (mark X in appropriate box below)
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1	2	3	4	5	6	7	8	9	10	11	12	13
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<b>Overall Size</b> (mark X in appropriate box below)
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24	26	28	30	32	34	36	38	40	42	44	46	48
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**Part C Educational Particulars**

**Secondary Education details:** Please enclose certified copy of your NSSCO final results. Current NSSCO learners should attach their latest school results. It is of utmost importance that you provide us with your NSSCO examination details

Name of last school attended/ Current school
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Examination Authority	Grade 12 Examination Number	Year of Examination
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**Pre-Vocational Education Details:** Please enclose certified copies of certificates, diplomas, transcripts etc.

Name of Institution	FROM		TO		Qualification obtained or Enrolled for
	Month	Year	Month	Year	

**Part D Parent/Guardian Contact details** (this information is required in case of an emergency)

Full Name and Surname:
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Postal Address:
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Physical/Residential Address:
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Country:	Town:	Mobile:
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Relationship
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**Part E Physical Challenges**

WVTC strives to create opportunities for people with disabilities. In many instances we have not yet eliminated all the barriers, it would therefore, be helpful for us to know in advance whether or not you have any special needs so that we can work together to achieve access to the study programme. Please supply us with the following information.

Indicate whether you are physically challenged Yes  No  (if your answer is "yes" cross (x) the appropriate challenge you are experiencing.)

Visually Impaired:	Wheelchair Bound:
Visually impaired: partially blind – find it difficult to read printed text. Need help in form of audio cassettes, enlarged print	Muscular/skeletal/joint/limb deficiencies/diseases, such as polio or muscular dystrophy
Hearing impaired	Other (please specify)

State other challenge you might experience and assistance that you might need:


## Part F Specially designated Ethnic Minorities

Are you a member of the following ethnic minorities? Please cross (X) Ovahimba/Ovazemba  San

If your answer is "yes" attach hereto your full birth certificate and a sworn declaration by your Regional Councilor or Headman confirming your ethnic group of origin.

## Part G Declaration and Undertaking by Applicant

I/we, the undersigned hereby declare:

To the best of my knowledge and belief that all information furnished in this application is true and correct and that if it be found to be false and misleading in any respect, this application may be invalidated and the applicant's registration terminated;

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Declaration by Parent / Legal Guardian (if applicant is under the age of 21 or is a legal minor) I agree and consent to the above declaration, undertakings, waiver and indemnity by the applicant. I consent to the applicant signing the registration forms if admitted. I hold myself jointly and severally liable with the applicant as co-debtor for all amounts due by the applicant to WVTC until I notify WVTC in writing to the contrary in which event such notification shall take effect only from the beginning of the following academic year. I irrevocably undertake that I shall not, in any capacity, hold WVTC liable for any damage or loss which the applicant or any person may suffer under any of the circumstances set out in the applicants' declaration.

**Signature of Parent/guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Check List: items that must be submitted before your application will be processed. Please tick (X)**

Check List		
<input type="checkbox"/>	Application Form: all parts of the application has been completed	Original official translation of foreign qualifications – if in foreign language other than English
<input type="checkbox"/>	Application Fee: proof of payment is attached	Certified copy of the Namibian Qualifications Authority (NQA) evaluation of foreign qualifications (if qualification is obtained in another country other than SADC)
<input type="checkbox"/>	Certified copy of NSSCO school results e.g. August results	Certified ID document (Namibian Citizens) or Passport (foreign students)
<input type="checkbox"/>	Certified copies of academic records	
<input type="checkbox"/>	Certified copies of foreign qualifications	

**FOR OFFICIAL USE ONLY:**

Payment: Postal Order      Cash:       Receipt Number:

Notified: Yes       No

Accept first choice       Accept second choice       Returned       Rejected

**Applicants are pre-selected for an Aptitude Test.**  
**The pre-selected candidates must write the Aptitude Test on or before December 2021 at WVTC.**  
**Notification will be done through the media or via SMS to attend the Aptitude Test.**